



Dear Producers,

please find attached the Statutory declaration of Producer of Phonograms for the year 2023. The Declaration serves to calculate your share on remuneration according to [Distribution rules of INTERGRAM](#).

Before filling the Declaration out, please carefully review the attached Instructions.

Send the completed form together with the Excel annexes to the e-mail address [vyrobci@intergram.cz](mailto:vyrobci@intergram.cz) or via [Rightholders' Portal](#) by **March 31, 2024 the latest**.

The form shall be signed by the Statutory representative of the Producer. Signing the Excel attachments is not necessary.

Please note that the Declarations received after the deadline set cannot be included in the regular distribution for the year 2023. Such Declarations will be processed in chronological order later and remuneration will be drawn from the reserve fund only up to the respective reserve amount. **Failure to meet the deadline therefore exposes you to the risk of losing a portion or the entirety of your remuneration.**

In case of any questions please do not hesitate to contact us.

Thank you for your cooperation.

Kind regards,

Adam Dvorak  
Head of Representation and Distribution Department  
INTERGRAM